



Sedex: Registration Instructions for Suppliers





What Sedex is

- Sedex is a global non-profit membership organisation that prides itself on making it simpler to do business that's good for everyone. We're home to the world's largest collaborative platform for sharing responsible sourcing data on supply chains, used by more than 43,000 members in over 150 countries.
- Tens of thousands of companies use Sedex to manage their performance around labour rights, health & safety, the environment and business ethics. Our services enable members to bring together many kinds of different data, standards and certifications, to make informed business decisions, and to drive continuous improvement across their value chains.

Benefits of B Membership

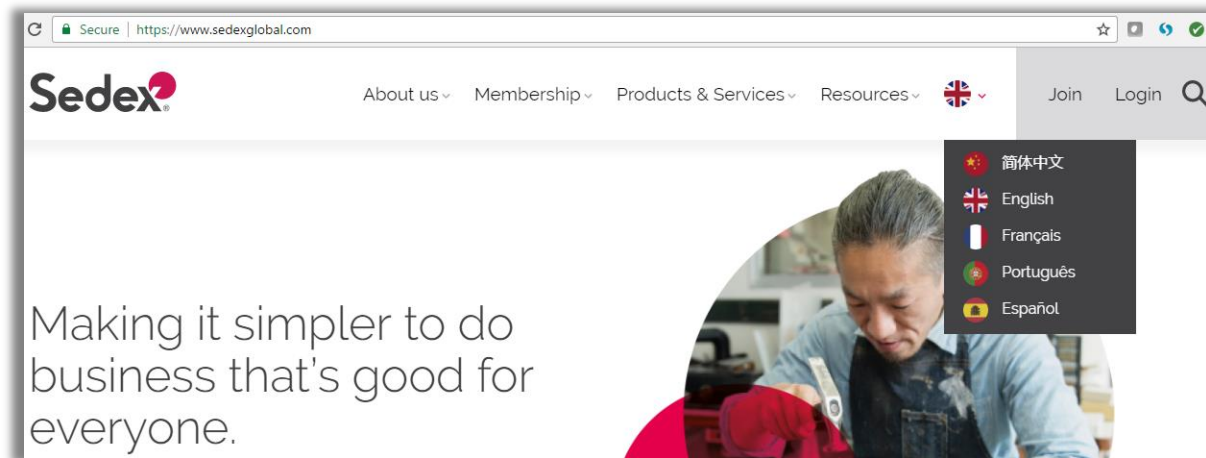
- Save time and money by sharing the same ethical data with all of your customers, through a single, globally recognised audit format, SMETA.
- Unlimited system training and access to Sedex's multilingual help desk is included in your membership.
- The Sedex Self-Assessment Questionnaire (SAQ) and Sedex Advance platform are provided in a variety of different languages.
- Assess your operations through SAQ and ethical audits to find improvements you can implement in your operations.

Register on Sedex

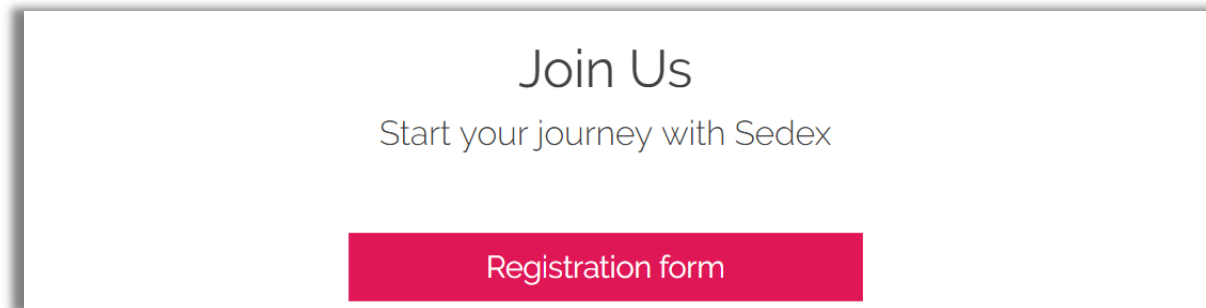
Steps to register your membership

- 1 Go to www.sedexglobal.com
On the top right of the homepage, choose a language and click on **“Join”**
- 2 On the next page opening, scroll to the bottom and click on **“Registration form”**

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Steps to register your membership

- 3 Enter your email address and company name to receive login details.
Once you submit your details, you will receive an email with instructions to proceed.
- 4 Click on the link in the email to proceed
- 5 You will be required to add your full name and a password for your account

Registration

Email

Company name

Register

Please ensure you have access to the inbox of the email address provided. We will send you a verification link by email.

After verification, you will be able to create your password and set up your account.

If you have already registered, please go to the Login page.

Welcome to Sedex Advance,

Thank you for completing the first step in the Sedex Advance user registration process. Please complete the next four steps so Sedex can activate your account:

Step 2 - [complete your profile details](#).

Step 3 - complete your Company details

Step 4 - you will be redirected to the login page.

User Verification 3

USER INFORMATION

First Name

Last Name

Password *

Confirm Password *

Password rules

Your password must:

- be at least 8 characters in length
- contain upper and lower case letters
- contain at least one number or special character
- not be one you have used before
- not be a disallowed word (see below)

[disallowed words](#)

To access login page directly click on the link <https://sedexadvance.sedexonline.com/sso/#/login>

Steps to register your membership

- 6 Select Company Type **Supplier (B) membership**; complete all the details (compulsory fields are marked with *)
- 7 Tick the box for accepting the Terms and Conditions; Then
- 8 Click on Finish

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Create Company ⓘ

GENERAL INFORMATION

Company Type *

Status New

COMPANY INFORMATION

Company Name *

Address Line 1 *

Address Line 2

City *

Country *
Please select...

Post Code *

Telephone *

Main Contact vishal.sedexglobal@gmail.com

Number of Sites *

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Sedex Rules
 Terms & Conditions
 Sedex Refund Policy

Please check the checkbox to indicate that you have read, understood and agree to use the site with the rules, terms and conditions shown above.

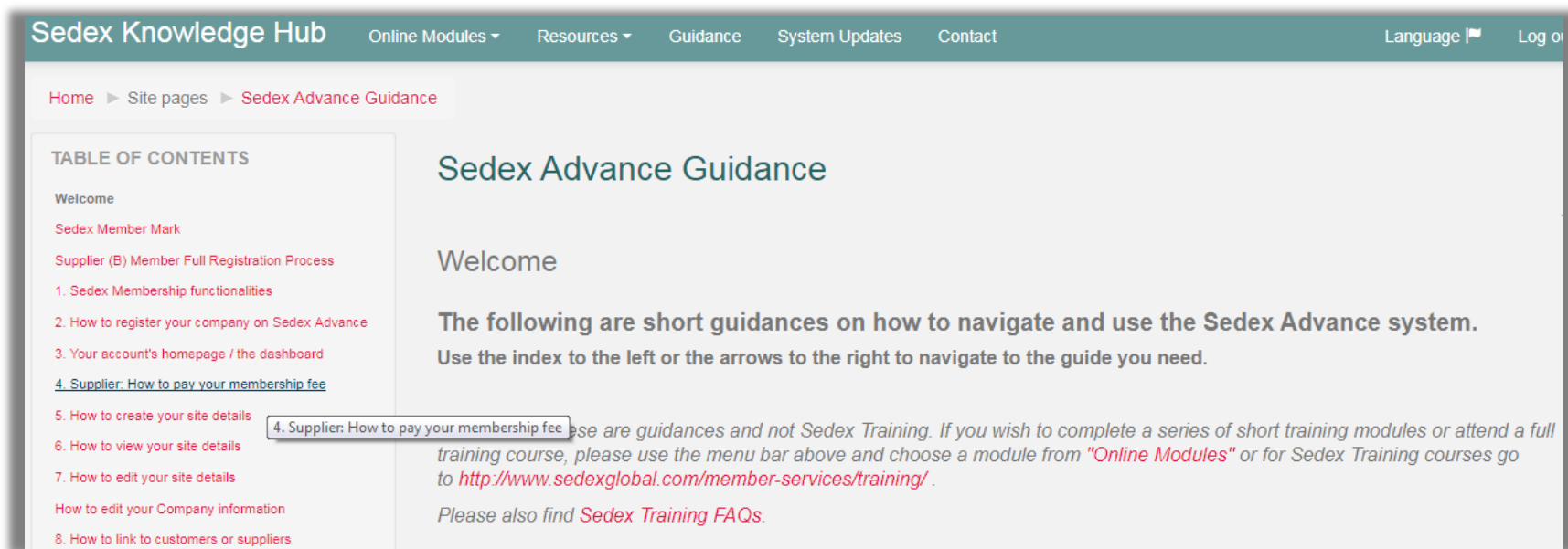
Clear Back Finish

8


Next steps

- Pay for your membership (Number **4.** of below Sedex Advance Guidance table)
- Add your production site details (Number **5.** of below Sedex Advance Guidance table)
- Link to customers and share information (Number **8.** of below Guidance table)

You can find this guidance on how to do the above steps in the [Sedex Knowledge Hub](#) (once you have logged into your account):



The screenshot shows the Sedex Knowledge Hub website. The navigation bar includes "Online Modules", "Resources", "Guidance", "System Updates", and "Contact". The breadcrumb trail is "Home > Site pages > Sedex Advance Guidance". The main heading is "Sedex Advance Guidance" with a sub-heading "Welcome". The text states: "The following are short guidances on how to navigate and use the Sedex Advance system. Use the index to the left or the arrows to the right to navigate to the guide you need." Below this, there is a note: "These are guidances and not Sedex Training. If you wish to complete a series of short training modules or attend a full training course, please use the menu bar above and choose a module from 'Online Modules' or for Sedex Training courses go to <http://www.sedexglobal.com/member-services/training/>. Please also find [Sedex Training FAQs](#)." On the left, a "TABLE OF CONTENTS" lists various guides, with "4. Supplier: How to pay your membership fee" highlighted by a red box.

Sedex Knowledge Hub Online Modules ▾ Resources ▾ Guidance System Updates Contact Language  Log out

Home > Site pages > Sedex Advance Guidance

Sedex Advance Guidance

Welcome

The following are short guidances on how to navigate and use the Sedex Advance system. Use the index to the left or the arrows to the right to navigate to the guide you need.

These are guidances and not Sedex Training. If you wish to complete a series of short training modules or attend a full training course, please use the menu bar above and choose a module from "Online Modules" or for Sedex Training courses go to <http://www.sedexglobal.com/member-services/training/>. Please also find [Sedex Training FAQs](#).

TABLE OF CONTENTS

- Welcome
- Sedex Member Mark
- Supplier (B) Member Full Registration Process
- 1. Sedex Membership functionalities
- 2. How to register your company on Sedex Advance
- 3. Your account's homepage / the dashboard
- 4. Supplier: How to pay your membership fee**
- 5. How to create your site details
- 6. How to view your site details
- 7. How to edit your site details
- How to edit your Company information
- 8. How to link to customers or suppliers

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