

Renew my Supplier (B) Membership with Sedex

Renewing your Supplier (B) Membership with Sedex will help you cut down duplication of your audits and simplify data sharing with multiple customers.

How long does membership last?

Sedex membership is 12 months. You can choose to have a longer membership when paying for your membership. Enter the number of years on the "extend subscription by" under the "subscription information" section when making payment.

Sedex has launched number of new products and services which are part of your membership fee. As a Supplier member of Sedex you will have access to:

- Ethical Data Platform
- Supply Chain Data Analysis
- Sedex e-Learning
- Self-Assessment Questionnaire (SAQ)
- Supplier Workbook
- Supplier Training
- Sedex Member Directory

How can I pay for my membership?

You have two options for method of payment for your membership. You can pay by either **credit/debit card** or **bank transfer**. For more information on how to pay your membership fee [click here](#).

How can I renew my Supplier B membership and add new sites at the same time?

If you need to renew your membership and add more sites, go to "Payments" and enter the (new) total number of sites. (This is the total number of sites you already have **plus** the number of new sites. For example, you already have 2 sites and you need to add 1 new site, you would need to subscribe to 3 sites and then extend for the number of years that you wish to have this membership.

How long does it take for my company account to be activated?

Your account will be activated straightaway if you pay by credit/debit card. Bank transfer payments can take 4 - 7 working days to be activated.

My account is lapsed, but I have already paid. Why?

Your account will take between 4 - 7 working days to be activated if you pay by bank transfer. Please contact our helpdesk team if your account is still lapsed after 7 working days.

I need to renew my membership, but I forgot my password. How can I reset my password to log in?

You can change your account password from the Sedex Advance home page. Click "Log In" and scroll down below the log in fields (e-mail and password) and clicking on "reset my password". Enter your own user e-mail address and then click on "send me an e-mail".

You will receive an e-mail with a link you need to click on within the next 48 hours to set up your new password. Please follow the password reset instructions.

Where can I get the invoice after I have paid and renewed my membership?

You can find your VAT invoice on your Sedex account. Login and go to the Company menu. Click on "My Company" and clicking on "Payment History," where you can download it to print it and/or save it depending on your requirements.